

Here is a simple form to keep a record of all of you appliances.

Appliance/System	Make/Model	Serial Number	Last Service	Comments	Tips
Heating system					<ul style="list-style-type: none"> • Check Filter Monthly • Service annually before cold season
Pool / Spa					<ul style="list-style-type: none"> • Keep proper water level • Consult pool supplier for maintaining you specific system
Electrical System					<ul style="list-style-type: none"> • To prevent outages, be sure not to overload circuits
Plumbing System					<ul style="list-style-type: none"> • Avoid flushing any paper products down toilet, unless toilet paper
AC-System					<ul style="list-style-type: none"> • Check Filter Monthly • Service annually before warm season • Keep condensing unit free of debris
Microwave					<ul style="list-style-type: none"> • Do not use pans or dishes that are metal or have metal trim • Only use mild soap or baking soda to clean the interior
Refrigerator					<ul style="list-style-type: none"> • Clean all interior and gaskets every 3 months • Annually clean the coils in the back with a vacuum
Oven					<ul style="list-style-type: none"> • To avoid damaging burners, do not use extra large an heavy pots • If oven is self cleaning, do not use any other method
Dishwasher					<ul style="list-style-type: none"> • Mineral deposits on the heating element can be cleaned with vinegar • Be sure not to block or damage spray arms with dishes
Garbage Disposal					<ul style="list-style-type: none"> • To clean, run cold water and drop several ice cubes into disposal • Run water at least 2 minutes after you finish. This reduces clogs
Trash Compactor					<ul style="list-style-type: none"> • Replace deodorant supply regularly to prevent odors • Before use, make sure bag and retainer ring and clips are in correct position
Washer					<ul style="list-style-type: none"> • Adjust the level of the machine by adjusting legs
Dryer					<ul style="list-style-type: none"> • Clean lint screen after each load



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